



2011 COMMUNITY GRANT APPLICATION GUIDELINES

Guidelines are intended to help grant applicants better understand the types of applications the Foundation is likely to fund. These guidelines are only applicable for grants awarded from the Foundation's unrestricted funds. Contact the Foundation at 765.884.8022 for more information.

Priority is given to programs that:

- Reach as many people as possible
- Improve the ability of the organization to serve the community over the long term
- Serve Benton County residents
- Are run by a collaboration of non-profit organizations
- Have multiple sources of funding for the project

The Community Foundation generally does not fund:

- Political organizations or candidates
- Endowments
- Ongoing operating expense
- Individuals
- Special events such as parades, festivals, and sporting events
- Debt or deficit reduction
- Projects funded in a previous year, unless invited to resubmit

Application Process

Grant requests, of any amount, will be accepted year-round. All applicants are encouraged to contact the Foundation prior to submitting a request. This allows Foundation staff to confirm that requests meet our guidelines and answer any questions about the application process.

GRANT REQUESTS OF \$750 OR LESS

To make a request of \$750 or less, please submit a letter of application that includes a description of your organization, statement of the problem or need being addressed, explanation of the project, estimated expenses, timeframe for completion, and the amount being requested. Grant decisions will typically be made within 30 days of application.

GRANT REQUESTS OF MORE THAN \$750

Organizations requesting more than \$750 are encouraged to contact the Foundation to discuss the proposed project/program prior to submitting an application. They will then complete the 2011 Community Grant Application. The application and required attachments may be submitted to the Foundation at any time; applicants will typically be notified of grant decision within 90 days of application.

Questions?

Contact the Foundation at **765.884.8022** or **ashley@bentoncf.org**.
www.bentoncf.org